

INVITATION TO BID
Region 13 RPH Public Bidding No. 1
Series of 2026
(PB-ITB-R13-1-2026)

1. Pursuant to National Electrification Administration (NEA) Memorandum No. 2025-03, otherwise known as the *“Implementing Guidelines for the Regional Procurement Hub Program for Electric Cooperatives (2nd Edition)”* (the **“RPH Guidelines”**) the following Electric Cooperatives of Region Thirteen (13), together with the Association of Caraga Electric Cooperatives, Inc. (ACEC), **through the NEA Special Bids and Awards Committee for the RPH Program (NEA SBAC)**, now invite interested bidders, to participate and submit bid proposals relative to the consignment, supply and delivery of Distribution Transformers:
 - a) Agusan del Norte Electric Cooperative, Inc. (ANECO);
 - b) Agusan del Sur Electric Cooperative, Inc. (ASELCO);
 - c) Dinagat Island Electric Cooperative, Inc. (DIELCO);
 - d) Surigao Del Norte Electric Cooperative, Inc. (SURNECO);
 - e) Surigao del Sur I Electric Cooperative, Inc. (SURSECO I); and
 - f) Surigao del Sur II Electric Cooperative, Inc. (SURSECO II).(hereinafter collectively referred to as the **“Member ECs”**).
2. ACEC is the Confirmed Regional Association (**“Confirmed RA”**) of the Member ECs under the RPH Guidelines.
3. The Region 13 RPH is located at the ANECO Libertad Substation, KM 5, J.C. Aquino Avenue, Butuan City. **(the “RPH”)**.
4. The Distribution Transformers to be **consigned, supplied and delivered** are as follows:

R13 Lot I						
Item No.	Description	Total Approved Budget for The Contract (ABC) Inclusive of VAT	Source(s) of Funds	Contract/Delivery Period	Payment Term	Bid Documents Fee
A	Transformer, Pole Type, Conventional, 15 kVA, Cu-Cu-Al Winding	PHP 243,894,000.00	The following sources of Funds of the Member ECs for 2027-2028: (i) Internally Generated Fund (IGF); (ii) Reinvestment Fund for Sustainable Capex (RFSC) and (iii) Loan(s).	<u>Initial Delivery and Consignment of Quarterly EM Stock Level in the RPH</u>	Sixty (60) Calendar Days after complete delivery and acceptance of EMs indicated in the purchase order of the Member EC.	PHP 100,000.00
B	Transformer, Pole Type, Conventional, 25 kVA, Cu-Cu-Al Winding			Initial Delivery and Consignment of Quarterly EM Stock Level – Within the first Fifteen (15) Calendar Days of every quarter of the Contract Period, the Supplier shall deliver and consign the Distribution Transformers to the RPH in an amount equivalent to that Distribution Transformer's designated Quarterly EM Stock Level.		
C	Transformer, Pole Type, Conventional, 37.5 kVA, Cu-Cu-Al Winding			Quarterly EM Stock Level – Shall be Twelve and a Half Percent (12.5%) of the total forecasted volume (inclusive of Buffer Stock) for all quarters of 2027 and 2028.		
D	Transformer, Pole Type, Conventional, 50 kVA, Cu-Cu-Al Winding			<u>Replenishment and Maintenance of Quarterly EM Stock Level</u>		
E	Transformer, Pole Type, Conventional, Amorphous, 10 kVA, Cu-Cu-Al Winding			Replenishment and Maintenance of Quarterly EM Stock Level – Within a specific Quarter, the supplier must replenish a specific Distribution Transformer's stock up to its designated Quarterly EM Stock Level whenever the remaining number of consigned units of that type of Distribution Transformer reaches its designated Replenishment Point.		
F	Transformer, Pole Type, Conventional, Amorphous, 15 kVA, Cu-Cu-Al Winding					

G	Transformer, Pole Type, Conventional, Amorphous, 25 kVA, Cu-Cu-Al Winding			Replenishment Point – Shall be equivalent to the specific Distribution Transformer's designated Buffer Stock Level.		
H	Transformer, Pole Type, Conventional, Amorphous, 37.5 kVA, Cu-Cu-Al Winding			Buffer Stock Level – Shall be equivalent to Thirty Five Percent (35%) of the specific Distribution Transformer's Quarterly EM Stock Level.		
I	Transformer, Pole Type, Conventional, Amorphous, 50 kVA, Cu-Cu-Al Winding			<u>Purchase by and Delivery to Member ECs</u> Purchase and Withdrawal from RPH – Within Ten (10) Calendar Days from the receipt of a Purchase Order from a Member EC, the Supplier shall deliver the purchased EM volume from the RPH to said Member EC.		

5. The bidder who is awarded the contract must pay a consignment/storage fee of **PHP 70,000.00/month** (net of VAT) to the Confirmed RA during the contract period.
6. The schedule of the NEA SBAC activities are as follows:

BAC ACTIVITIES	SCHEDULE	VENUE
Advertisement/Posting of Invitation to Bid	14 September 2026	Published through the Philippine Daily Inquirer. The Invitation to Bid was published and posted in accordance with Section 4.2.1 of Annex "B" of the RPH Guidelines.
Issuance and availability of Bid Documents	14 September 2026 – 21 October 2026	Prospective Bidders may obtain further information on, inspect and purchase the Bidding Documents at the NEA BAC Office, 3 rd Floor, NEA Building, #57 NIA Road, Diliman, Quezon City, Metro Manila.
Pre-Bid Conference	06 October 2026 at 8:30 A.M.	Cultural Affairs Room (CAR), 2 nd Floor, NEA Building, 57 NIA Road, Diliman, Quezon City.
Deadline for Submission and Receipt of Bids	21 October 2026 at 8:00 A.M.	NEA BAC Office, 3 rd Floor, NEA Building, #57 NIA Road, Diliman, Quezon City, Metro Manila.
Opening of Bids	21 October 2026 at 8:30 A.M.	Honesty, Efficiency and Solidarity Auditorium (HESA), 2 nd Floor, NEA Building, 57 NIA Road, Diliman, Quezon City.

7. A prospective Bidder must participate in and submit a bid for the entire lot (*i.e.*, all items) subject of this Bidding.

8. The Contract to be awarded shall be for the entire lot.
9. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in Annex “B” of the RPH Guidelines (or the “RPH Procurement Rules”).
10. Bidding is restricted to Filipino Citizens/sole proprietorships; partnerships or corporations with at least sixty percent (60%) of the interest or outstanding capital stock belonging to citizens of the Philippines; Cooperatives duly registered with the Cooperative Development Authority (CDA); or joint ventures with at least sixty percent (60%) Filipino interest/ownership.
11. The bidder must have completed a Single Largest Completed Contract (SLCC) that is similar to the Contract subject of the bidding. The SLCC must: **(a)** be equivalent to Twenty-Five Percent (25%) of the Total ABC; and **(b)** should have been completed within Five (5) years prior to the deadline for the submission and receipt of bids.
12. The bidder’s Net Financial Contracting Capacity (NFCC) should be equal or more than the Total ABC. However, if a bidder’s NFCC is not sufficient to comply with the requirements, it may submit in lieu of its NFCC Computation, a Committed Line of Credit issued by a Universal or Commercial Bank which shall not be lower than Ten percent (10%) of the Total ABC. Provided, that if the same is issued by a foreign Universal or Commercial Bank, it shall be confirmed or authenticated by a local Universal or Commercial Bank.
13. If the Prospective Bidder is a *manufacturer* of the Distribution Transformers subject of this bidding, said bidder must possess a valid and existing International Organization for Standardization (ISO) 9001: 2015 Certification. If the Prospective Bidder is a *supplier* or *distributor* of the Distribution Transformers subject of this bidding, the said bidder’s manufacturer must possess a valid and existing ISO 9001: 2015 Certification.
14. Prospective Bidders may obtain further information from the NEA SBAC, inspect and purchase the complete set of Bidding Documents at the **NEA BAC Office, 3rd Floor, NEA Building, #57 NIA Road, Diliman, Quezon City, Metro Manila, from Monday to Thursday, 8:00 AM to 5:00 PM.**
15. Descriptions/specifications for the aforementioned Distribution Transformers are outlined in the Bidding Documents to be provided to all interested bidders upon purchase of the Bidding Documents on the schedule and at the venue stated above. The cost of the Bidding Documents is **not** refundable.
16. The Pre-Bid Conference will be held via face-to-face. Only Bidders who purchased the bidding documents are allowed to attend the Pre-Bid Conference. For the Bid Opening, it shall likewise be conducted face-to-face.
17. All bids submitted must be accompanied by bid securities payable to the Member ECs in proportion to their respective share of the Total ABC. Thus, in the case of this Bidding, prospective Bidders are expected to submit **Six (6)** Bid Securities. The Bid Securities shall be in the amounts and in the forms specified in IB Clause 12.3. Bids and Bid Securities shall be valid for a period of One Hundred Twenty (120) Calendar Days from the date of the opening of bids.

18. Bid proposals must be VAT inclusive. Sealed Eligibility Requirements and Bid Proposals must be submitted to the NEA SBAC Secretariat at the address given below, **on or before 21 October 2026 8:00 A.M.** During the Bid Opening (**21 October 2026, 8:30 A.M.**), said envelopes for Eligibility Requirements and Bid Proposals will be opened and read in the presence of the bidder's authorized representative. Late bids shall not be accepted.
19. The NEA SBAC, on behalf of the Member ECs and the Confirmed RA, hereby reserves the right to reject any and all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to the Member ECs and the Confirmed RA.
20. For further information, please refer to:

MS. ANDREA PATRICIA C. ADRE

Chairperson, NEA SBAC Secretariat

National Electrification Administration

NEA BAC Office, 3rd Floor, NEA Building, #57 NIA Road, Diliman, Quezon City, Metro Manila

Email Address: nearph2024@gmail.com / Contact Number: 8929-19-09; local: 3138

(Sgd.) MR. DARWIN T. DAYMIEL

President

ACEC – Confirmed Regional Association

(Sgd.) ATTY. ALEXANDER PAUL T. RIVERA

NEA SBAC Chairman

(Sgd.) MR. MANUELITO C. SUAN

Authorized Procurement Representative

ACEC – Confirmed Regional Association